

## Playford Alive Initiatives Fund

### Application Form for Grants under \$1,000

### Open Year Round

Please read the Playford Alive Initiatives Fund Program [Guidelines booklet](#) before completing this application form.

- For more information on the Playford Alive Initiatives Fund, contact Martine Haynes on 8256 0188 or [mhaynes@playford.sa.gov.au](mailto:mhaynes@playford.sa.gov.au).
- Electronic copies of the Application Form and Guidelines are located at [www.playfordalive.com.au](http://www.playfordalive.com.au).

**TO APPLY PLEASE COMPLETE THIS APPLICATION FORM AND SEND TO:**

Martine Haynes  
Executive Officer – Playford Alive Initiatives Fund  
Playford Operations Centre  
12 Bishopstone Road  
DAVOREN PARK SA 5113  
or  
[mhaynes@playford.sa.gov.au](mailto:mhaynes@playford.sa.gov.au)

**Organisation Name:**

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**Project Name:**

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**Aims of the Fund** - *To encourage and support locally based community projects or activities that make a positive contribution to the integration of the existing and incoming community located within or on the periphery of the **Playford Alive Urban Renewal Project** area which covers **Smithfield Plains, Davoren Park, Munno Para, Andrews Farm and Eyre.***

**Eligible Organisations** - *Local groups and Non-Government Organisations (NGOs) that deliver projects, programs around social welfare, sports culture and help for disadvantaged individuals, families and communities in need.*

**Organisation:** \_\_\_\_\_

**Project Title:** \_\_\_\_\_

**Contact Details: Name:** \_\_\_\_\_

**Email:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Position in Organisation:** \_\_\_\_\_

**Organisation Address:** \_\_\_\_\_

**Amount Requested (excluding GST):** \$ \_\_\_\_\_

**ABN (if applicable):** \_\_\_\_\_

**Tell us about your organisation: (Tick all that apply)**

<input type="checkbox"/>	Supports and strengthens community groups
<input type="checkbox"/>	Supports and encourages volunteering
<input type="checkbox"/>	Increases and enhances community participation
<input type="checkbox"/>	Support arts and cultural development
<input type="checkbox"/>	Promotes healthy lifestyles
<input type="checkbox"/>	Provides access to leisure, recreational and / or sporting opportunities
<input type="checkbox"/>	Supports learning opportunities that meet local community needs
<input type="checkbox"/>	Encourages partnerships to build a safe community
<input type="checkbox"/>	Promotes a positive image of the Playford Alive project and community
<input type="checkbox"/>	Supports the creation of local employment opportunities
<input type="checkbox"/>	Provides life management skills
<input type="checkbox"/>	Addresses issues of special needs groups
<input type="checkbox"/>	Delivers community infrastructure
<input type="checkbox"/>	Other:

**Tell us what your organisation intends to spend the grant on (include as an attachment if more space is required):**

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**If Application is Approved – recipients will be required to:**

- 1. Expend the grant monies on the project as outlined in the approved application.
- 2. Complete a Project Report and Acquittal form showing:
  - How funds were spent.
  - Outline the activities and outcomes of the project.
  - Provide copies of all receipts for expenditure.

Please send applications to Martine Haynes [mhaynes@playford.sa.gov.au](mailto:mhaynes@playford.sa.gov.au) or Playford Operations Centre, 12 Bishopstone Road, Davoren Park SA 5113 or contact Martine for any queries on 8256 0188.

Office Use Only      **APPLICATION APPROVED**       **APPLICATION NOT APPROVED**

## Playford Alive Initiatives Fund Frequently Asked Questions

The Playford Alive Initiatives Fund has been designed to encourage as many local groups / organisations as possible to apply for funding to ensure that the Initiatives Fund makes maximum contribution to the local community.

Below is a sample of questions that you may ask:

**Q. Who can apply?**

All local groups, schools and non-government organisations are eligible if you are:

- i. Legally constituted as an incorporated association and Non-Government Organisations (NGOs) or,
- ii. If your group is not legally constituted, then you will need to find an incorporated organisation that will take legal and financial responsibility for any grant monies received.

**Q. Does your group have to be located within the Playford Alive project area to apply?**

Although the Fund has been developed to assist local groups / organisations that are located in the Playford Alive Urban Renewal Project Area, any group / organisation located just outside of the project area will be able to apply provided they can demonstrate that the majority of benefit will be for residents living within the project area.

**Q. Is there a limit to the amount of funding that a group / organisation can apply for?**

Yes. The Initiatives Fund Board has allocated a total of **\$25,000** per annum to fund projects. As an indication the anticipated maximum amount of individual grants during the annual grant round is \$5,000, however applications for a greater amount may be considered on merit.

Applicants applying for small grants, outside of the grant round, can apply for a maximum of \$1,000.

**Q. Does the Initiatives Fund expect some form of contribution from an applicant?**

Yes. One strong principle of the Fund is that any group / organisation applying must also provide some form of contribution for matching funding (either cash or in-kind) equal to the amount for which they have applied. The contribution may be volunteer input such as the time volunteers spend working on behalf of the group or funds that have already been raised towards the project.

**Q. Who will assess the applications?**

The Playford Alive Initiatives Fund Board will assess and determine all submitted applications and allocate funds to successful applicants.

**Q. Who are the members of the Playford Alive Initiatives Fund Board?**

The Initiatives Fund Board is drawn from participants in the Playford Alive project and comprises a Chair and three members as follows:

- Mayor of the City of Playford – Chair
- 1 representative from Renewal SA
- 1 representative from the City of Playford
- 1 representative from SA Housing Authority

**Q. When will I know if I am successful?**

The Executive Officer will contact you if your application has been successful once the Playford Alive Initiatives Fund Board has made a decision.

**Q. When will I be able to access my money?**

The Executive Officer will contact you and advise you of the next steps.

**Q. If you need assistance in completing in the application form, who can help?**

You may know of someone who could assist, or alternatively you could contact Martine Haynes from the City of Playford on 08 8256 0188 or via email [mhaynes@playford.sa.gov.au](mailto:mhaynes@playford.sa.gov.au) (*this support does not guarantee a successful application*).